

Little Mountain Elementary

Parent and Family Engagement Policy/Plan and Procedures

2018-2019

Little Mountain Elementary is committed to the goal of providing quality education for every child in this district. To this end, we want to establish partnerships with parents and with the community. Everyone gains if Little Mountain Elementary and home work together to promote high achievement by our children. Neither home nor Little Mountain Elementary can do the job alone. Parents play an extremely important role as children's first teachers. Support for their children and for the school is critical to children's success at every step along the way.

Little Mountain Elementary recognizes that some students may need the extra assistance available through the Title I program to reach the state's high academic standards. Little Mountain Elementary intends to include parents in all aspects of the school's Title I program. The goal is a school-home partnership that will help all students to succeed.

PART I-SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY/PLAN REQUIRED COMPONENTS

A. Little Mountain Elementary will jointly develop/revise with parents the school Parent and Family Engagement policy/procedures and distribute it to parents of participating children and make available the Parent and Family Engagement policy/procedures to the local community. Parents were able to view, discuss and provide feedback on the policies and procedures during a parent group meeting. We also met with families during a morning coffee.

B. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved.

Parents met during our Parent Group meeting on Wednesday, November 14, 2018 and January 9, 2019 to review and revise policy.

C. Offer flexible meetings, such as meetings in the morning or evening, and provide, with funds provided under this part, transportation, child care, or home visits, as such services related to Parent and Family Engagement.

We meet with families in both evening, morning and throughout the day. Childcare is provided when possible. At Little Mountain Elementary we also do numerous home visits for a variety of reasons.

D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan under Section 1112, schoolwide under Section 1114, and the process of the school review and improvement under Section 1116.

We provide parents the opportunity to meet with staff to review the school improvement plan. We also share it in a variety of ways through a link on our website.

E. Provide parents of participating children—

1. ***Teachers are available to meet with parents prior to and at the end of each school day. Teaching staff also have conferences twice yearly with all parents.***
2. ***Parents are made aware of their student's academic progress and proficiency levels at formal conferences and as needed when students performance changes.***
3. ***Families are encouraged to meet with their teachers when any concerns arise around the academic, social or emotional success of their student..***

F. If schoolwide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the district.

PART II-REQUIRED SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the school-level Parent and Family Engagement policy, each school shall jointly develop with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

-Conduct a parent/teacher conference in elementary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child's achievement.

Parent teacher conferences are held twice a year formally. However, parents and teachers conference throughout the year as needed to discuss student progress.

-Provide frequent reports to parents on their child's progress.

Parents are provided reports twice a year on their student's progress.

-Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class and observation of classroom activities.

Parents are invited to volunteer and connect with the school community through a variety of events, in classroom experiences and welcome to be in the school throughout the day.

- Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.

We have a variety of ways to communicate between the school and home. When communicating with families, we offer support in language translation both verbally and in writing.

BUILDING CAPACITY FOR PARENTS AND STAFF – REQUIREMENTS FOR ENGAGEMENT

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, **each school and district must:**

1) Assist parents in understanding the challenging State academic standards, how to monitor a child's progress, and work with educators.

Parents are provided the progress of their student on both state and local assessments. Parents have access to students progress through meeting with teachers.

2) Provide materials and training to help parents to work with their children, such as literacy training and using technology (including education about the harms of copyright piracy).

Parents are provided materials at conferences, family engagement nights and Parent Teacher Association meetings. Teachers present ways to assist their children at PTA meetings, conferences and family nights. Family Academies occur once per year, where families learn about how to access Skyward Information and assist their student in being successful.

3) Provide professional development to teachers, specialized instructional personnel, and other staff on the value of parent and their communities to increase academic achievement.

Staff are trained on how to conference with families in an engaging way, where they are learning about the families. Part of our equity work has had a focus on our engagement with the community and our families and through this engagement students are able to increase their academic achievements.

4) Coordinate and integrate parent engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parent engagement.

Our students and families have access to parent academies, after school programs (Arbor Park, Boys and Girls Club, and Children of the Valley), and we connect families with family resources at Catholic Community Services and Seamar.

5) Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

All documents are translated and available in English, Spanish and Russian.

The following are allowable activities:

- 6) May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.

- 7) May provide necessary literacy training from funds received under this part if the district has exhausted all other reasonably available sources of funding for such training.

- 8) May pay reasonable and necessary expenses associated with local Parent and Family Engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.

- 9) May train parents to enhance the involvement of other parents.
We train parents to train other parents in how to be involved during our parent academies.

- 10) May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize Parent and Family Engagement and participation.
We arrange school meetings before and after school. We also have home visits to provide families with the opportunity to conference on their students.

- 11) May adopt and implement model approaches to improving Parent and Family Engagement.

- 12) May establish a district parent advisory council to provide advice on all matters related to Parent and Family Engagement in programs supported under this section
We have two PAC family representatives that meet monthly and help to plan our family engagement events. These families also attend our PTA meetings and Parent Academies.

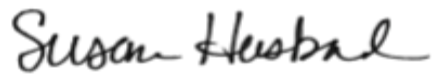
- 13) May develop appropriate roles for community-based organizations and businesses in Parent and Family Engagement activities.
We connect with Catholic Community Services, Community Action, our local food bank,

PART III-ACCESSIBILITY REQUIREMENTS

In carrying out the parent and family engagement requirements of this part, local educational agencies and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand. Interpretation in Spanish and Russian was provided to families.

PART IV-ADOPTION – This School Name Parent and Family Engagement Policy/Procedures have been developed/revised jointly with, and agreed upon with, parents of children participating in Title I program, as evidenced by meeting minutes.

The Parent and Family Engagement Policy/Procedures were developed/revised by Little Mountain Elementary on 11/15/2018 and will be in effect for the period of 2018/19. The school will distribute these Parent and Family Engagement Policy/Procedures to all parents of participating Title I children and make it available to the community on or before 11/15/2018.



Signature of Title I Authorized Representative

11/15/2019

Date